



## ARTIST CONSIGNMENT AGREEMENT

This agreement outlines the Consignment terms made between Print Arts Northwest (PAN) and \_\_\_\_\_ (Artist).

1. Artists shall complete a print disclosure form provided by PAN for each print/item they submit.
2. While we will do everything possible to keep your work safe and free from damage or theft, PAN accepts no liability or responsibility for loss, theft, or damage to your work. In other words, **you are showing your work at your own risk.**
3. PAN shall retain a commission upon sale of any of the above works of art of 50% of the retail value of the work.
4. Payment to the artist shall be made within 60 days following the receipt of payment from the purchaser or gallery.
5. For work that has been left with PAN for longer than five years, we will attempt to contact artists via email and phone through contact information we have on file to return older work and receive new work.
6. After that outreach, if an artist hasn't arranged return of their work within a period of 3 months, PAN will consider them donated.
7. **Priority is given to work prepared according to PAN matting standards and will be framed in PAN frames.** However, when accepted, if you submit self-framed work, all pieces must be nicely framed in a high-quality, black frame. Framed pieces will only be sold framed, so price them accordingly.
8. The Artist grants PAN the right to reproduce photographs of the Artist's works for publicity and on its web site.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Artist (please print) \_\_\_\_\_

Artist Email: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Artist Address: \_\_\_\_\_

\_\_\_\_\_

PAN Representative \_\_\_\_\_ Date: \_\_\_\_\_